



BIGBLOC BUILDING ELEMENTS PRIVATE LIMITED

CIN NO. : U26990GJ2022PTC130619

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

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Date: 02/11/2022

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: NOTICE FOR 04/2022-23 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON THURSDAY, 10TH NOVEMBER, 2022

Notice is hereby given that 04/2022-23 Meeting of the Board of Directors of the Company will be held on the Thursday, 10th November, 2022 at 11:00 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

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**NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
ACS-58276**



To,
All Directors,
Bigbloc Construction Limited

Sub: NOTICE FOR 04/2022-23 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON THURSDAY, 10TH NOVEMBER, 2022

NOTICE is hereby given that 04/2022-23 Meeting of the Board of Directors of the Company will be held on the Thursday, 10th November, 2022 at 11:00 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To Review the Business Operations Carried Out during the Period;
5. To consider and approve the Un-Audited Financial Results along with Limited Review Report for the Quarter and half year ended 30th September, 2022 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015;
6. To take on record the Reconciliation of Share Capital Audit Report for the Quarter and half yearly ended 30th September, 2022;
7. To place before the Board Quarterly Statement of Grievances Redressal Mechanism and Corporate Governance Report for the Quarter and half yearly ended 30th September, 2022 in Compliance of SEBI (LODR) Regulation, 2015;
8. To take on record the Shareholding Pattern for the Quarter and half yearly ended 30th September, 2022;
9. To take on record Certificate in the matter of Regulation 74(5) of Securities and Exchange Board of India (Depositories and participants) Regulations, 2018 for the Quarter and half yearly ended 30th September, 2022;
10. To Consider And Review the Compliance Report Pertaining to Various Applicable Laws;
11. Any other Business with the permission of the Chair/ Board;
12. Vote of thanks by Chairman.

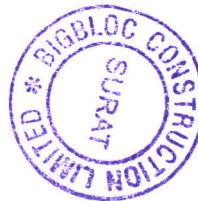
Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**



NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
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AGENDA NOTES FOR THE BOARD MEETING NO. 04/2022-23 TO BE HELD ON THURSDAY, 10/11/2022.

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting held on 27th August, 2022 placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 5: TO CONSIDER AND APPROVE THE UN-AUDITED FINANCIAL RESULTS ALONG WITH LIMITED REVIEW REPORT FOR THE QUARTER AND HALF YEAR ENDED 30TH SEPTEMBER, 2022 AS PER REGULATION 33 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATION, 2015;

The Chairman of the Company is requested to place before the Board the Unaudited Financial Results for the first quarter and half year ended on 30th September, 2022 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 to be submitted to the Stock Exchanges. The approval of the Board is to be accorded and to pass the following resolution with or without modifications:

ITEM NO. 6: TO TAKE ON RECORD THE RECONCILIATION OF SHARE CAPITAL AUDIT REPORT FOR THE QUARTER AND HALF YEAR ENDED 30TH SEPTEMBER, 2022

Pursuant to the Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018, it is proposed to take on record the Reconciliation of Share Capital Audit Report of the Company submitted to Stock Exchanges for the Quarter and half year ended on 30th September, 2022. The Report is enclosed herewith as for your kind consideration. The Directors are requested to take note of the same.

ITEM NO. 7: TO PLACE BEFORE THE BOARD QUARTERLY STATEMENT OF GRIEVANCES REDRESSAL MECHANISM AND CORPORATE GOVERNANCE REPORT FOR THE QUARTER ENDED ON 30TH SEPTEMBER, 2022 IN COMPLIANCE OF SEBI (LODR) REGULATION, 2015;

DRAFT RESOLUTION

"RESOLVED THAT the Quarterly statement of grievances redressal mechanism and the corporate governance report for the quarter ended 30th September, 2022 submitted with stock exchanges in compliance of SEBI (LODR) regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board.

ITEM NO. 8: TO TAKE ON RECORD THE SHAREHOLDING PATTERN FOR THE QUARTER AND HALF YEAR ENDED 30TH SEPTEMBER, 2022

It is proposed to take on record the Shareholding pattern as per Regulation 31(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015. The



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Shareholding pattern is enclosed herewith for your kind consideration. The Directors are requested to take note of the same.

ITEM NO. 9: TO TAKE ON RECORD CERTIFICATE IN THE MATTER OF REGULATION 74(5) OF SECURITIES AND EXCHANGE BOARD OF INDIA (DEPOSITORIES AND PARTICIPANTS) REGULATIONS, 2018 FOR THE QUARTER AND HALF YEAR ENDED 30TH SEPTEMBER, 2022

Pursuant to Regulation 74(5) of SEBI (Depositories and Participants) Regulations, 2018, it is proposed to take on record the certificate received from Adroit Corporate Services Private Limited, Registrar and Share Transfer Agent of the Company for the Quarter and half year ended on 30th September, 2022.

ITEM NO. 10: TO CONSIDER AND REVIEW THE COMPLIANCE REPORT PERTAINING TO VARIOUS APPLICABLE LAWS

It is proposed to consider and review the compliance of various applicable laws by the Board of Directors of the Company. Directors are requested to review, consider and take on record the Status of compliance of various applicable laws for the quarter and half year ended on 30th September, 2022 submitted to Stock Exchanges.

ITEM NO. 11: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 12: VOTE OF THANKS BY CHAIRMAN

Meeting will concluded with the Vote of thanks by Chairman.

