



# BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263, 3234330 (F) : +91-261-2463264

(E) : contact@nxtbloc.in Visit us : www.nxtbloc.in



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Date: 9<sup>th</sup> January, 2021

To,  
Dear All Directors,  
Bigbloc Construction Limited  
Surat.

**SUB: SHORTER NOTICE FOR 06/2020-21 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON 11<sup>TH</sup> JANUARY, 2021**

Shorter Notice is hereby given that 06/2020-21 Meeting of the Board of Directors of the Company will be held on the Monday, 11<sup>th</sup> January, 2021 at 04.00 P.M. at the Registered Office of the Company situated at 6<sup>th</sup> Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF  
BIGBLOC CONSTRUCTION LIMITED**

*S. B. Kapadia*

**(Shyam Kapadia)  
COMPANY SECRETARY**



**Note:**

In case of Absence of any of Independent Director from Board Meeting on 11<sup>th</sup> January, 2021, decisions taken at such a meeting shall be circulated to all the directors and shall be final only on ratification thereof by at least one independent director.



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Date: 9<sup>th</sup> January, 2021

To,  
All Directors,  
Bigbloc Construction Limited

**Sub: SHORTER NOTICE OF BOARD MEETING ON 11<sup>TH</sup> JANUARY, 2021**

**SHORTER NOTICE** is hereby given that 06/2020-21 meeting of the Board of Directors of the Company will be held on the Monday, 11<sup>th</sup> January, 2021 at 04.00 P.M. at the Registered Office of the Company situated at 6<sup>th</sup> Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

**AGENDA:**

1. To Appoint Chairman of the meeting.
2. To Grant Leave of Absence, if Any.
3. To take note of the Minutes of the previous Board Meeting.
4. To take note of the Minutes of the previous Committee Meetings.
5. To consider the appointment of Mr. Gautam Sunil Maity (DIN: 08413453) as an Additional Director under the category of "Non-Executive - Non-Independent Director" of the Company.
6. To take resignation of Mr. Manish Narayan Saboo (DIN: 01576187) from the post of "Non-Executive - Non-Independent Director" of the Company.
7. To review the business operation since last board meeting.
8. Any other business with the permission of the chair, which is incidental and ancillary to the business.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR BIGBLOC CONSTRUCTION LIMITED**

*S. B. Kapadia*

**(Shyam Kapadia)  
COMPANY SECRETARY**



**Note:** Notes to agenda is attached below.





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**NOTES TO AGENDA FOR 06/2020-2021 MEETING OF THE BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED BE HELD ON THE MONDAY, 11<sup>TH</sup> JANUARY, 2021 AT 04.00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 6<sup>TH</sup> FLOOR, A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT**

**ITEM NO. 1: To Appoint Chairman of the meeting:**

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

**ITEM NO. 2: To Grant Leave of Absence, if Any:**

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

**ITEM NO. 3: To take note of the Minutes of the previous Board Meeting:**

The minutes of the last board meeting as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

**Item No. 4: To take note of the Minutes of the previous Committee Meeting:**

The last meeting of the Audit Committee was held at the registered office of the Company. The board is requested to take note of the same at the ensuing board meeting.

**ITEM NO. 5: To consider the appointment of Mr. Gautam Sunil Maity (DIN: 08413453) as an Additional Director under the category of "Non-Executive - Non-Independent Director" of the Company.**

The Chairman informed the Board that, it is proposed to appoint Mr. Gautam Sunil Maity as an Additional Director under the category of "Non-Executive Director - Non Independent director" who will hold the office upto the date of ensuing Annual General Meeting. He further informed that Mr. Gautam Sunil Maity conveyed his consent to act as a director of the company.

**DRAFT RESOLUTION**

**"RESOLVED THAT** pursuant to Section 161 of the Companies Act, 2013 and other applicable provisions (including any modification or re-enactment thereof), if any, of the Companies Act, 2013, Mr. Gautam Sunil Maity (DIN: 08413453) be and is hereby appointed as an Additional Director under the category of "Non-Executive - Non Independent Director" of the Company w.e.f. 11<sup>th</sup> January, 2021, who shall hold office upto the date of the ensuing Annual General Meeting of the Company.

**RESOLVED FURTHER THAT,** Mr. Narayan Saboo, Director or Mr. Mohit Saboo, Director & CFO or Mr. Naresh Saboo, Director of the Company be and is hereby authorised, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form as return of appointment with the Registrar of Companies, Ahmedabad.







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**RESOLVED FURTHER THAT**, Mr. Dhiren Dave, Practicing Company Secretary, be and is hereby authorize to certify the e-form, or to do such other acts deeds or things as may be required to be done in this regard."

**ITEM NO. 6: To take resignation of Mr. Manish Narayan Saboo from the post of "Non-Executive, Non-Independent Director" of the Company.**

The Company has received Resignation Letter from Mr. Manish Narayan Saboo from the Directorship of the Company. Pursuant to the provisions of Section 168 of the Companies Act, 2013, it is proposed to accept his resignation.

**"RESOLVED THAT** the resignation of Mr. Manish Narayan Saboo from the Directorship of the Company be and is hereby accepted from the closure of working hours of 11<sup>th</sup> January, 2021.

**RESOLVED FURTHER THAT** the Board places on record its feelings of appreciation for the valuable services render by his during his tenure of Directorship in the Company.

**RESOLVED FURTHER THAT**, Mr. Narayan Saboo, Director or Mr. Mohit Saboo, Director & CFO or Mr. Naresh Saboo, Director of the Company be and is hereby authorised, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form as return of appointment with the Registrar of Companies, Ahmedabad.

**RESOLVED FURTHER THAT**, Mr. Dhiren Dave, Practicing Company Secretary, be and is hereby authorize to certify the e-form, or to do such other acts deeds or things as may be required to be done in this regard."

**ITEM NO. 7: To review the business operations carried out during the period:**

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

**ITEM NO. 8: Any other business with the permission of the chair/ Board**

It is proposed to discuss any other business with the permission of the Chairman.

**ITEM NO. 9: VOTE OF THANKS BY CHAIRMAN**

Meeting will concluded with the Vote of thanks by Chairman.

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