

Date: 21st June, 2021

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

SUB: SHORTER NOTICE FOR 03/2021-22 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON 22ND JUNE, 2021

Shorter Notice is hereby given that 03/2021-22 Meeting of the Board of Directors of the Company will be held on the Tuesday, 22nd June, 2021 at 04.00 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

S.B. Kapadia

(Shyam Kapadia)
COMPANY SECRETARY



Note:

In case of Absence of any of Independent Director from Board Meeting on 22nd June, 2021, decisions taken at such a meeting shall be circulated to all the directors and shall be final only on ratification thereof by at least one independent director.

Date: 21st June, 2021

To,
All Directors,
Bigbloc Construction Limited

Sub: SHORTER NOTICE OF BOARD MEETING ON 22ND JUNE, 2021

SHORTER NOTICE is hereby given that 03/2021-22 meeting of the Board of Directors of the Company will be held on the Tuesday, 22nd June, 2021 at 4.00 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting.
2. To Grant Leave of Absence, if Any.
3. To take note of the Minutes of the previous Board Meeting.
4. To take note of the Minutes of the previous Committee Meetings.
5. To accept resignation of Mr. Premil Jatinkumar Shah (DIN: 07881941) from the post of "Non-Executive - Independent Director" of the Company.
6. To accept resignation of Mr. Gautam Sunil Maity (DIN: 08413453) from the post of Additional Director under the category of "Non-Executive - Non-Independent Director" of the Company.
7. To reconstitute audit committee pursuant to the provisions of companies act, 2013 & regulation 18 of the SEBI (LODR) regulations, 2015.
8. To reconstitute nomination & remuneration committee pursuant to the provisions of companies act, 2013 & regulation 19 of the SEBI (LODR) regulations, 2015.
9. To reconstitute stakeholders' relationship committee pursuant to the provisions of companies act, 2013 & regulation 20 of the SEBI (LODR) regulations, 2015.
10. To review the business operation since last board meeting.
11. Any other business with the permission of the chair, which is incidental and ancillary to the business.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

FOR BIGBLOC CONSTRUCTION LIMITED

S. B. Kapadia

(Shyam Kapadia)
COMPANY SECRETARY



Note: Notes to agenda is attached below.

NOTES TO AGENDA FOR 03/2021-22 MEETING OF THE BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED BE HELD ON THE TUESDAY, 22ND JUNE, 2021 AT 4.00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 6TH FLOOR, A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT

ITEM NO. 1: To Appoint Chairman of the meeting:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: To Grant Leave of Absence, if Any:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: To take note of the Minutes of the previous Board Meeting:

The minutes of the last board meeting as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

Item No. 4: To take note of the Minutes of the previous Committee Meeting:

The last meeting of the Audit Committee was held at the registered office of the Company. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 5: To accept resignation of Mr. Premil Jatinkumar Shah (DIN: 07881941) from the post of "Non-Executive - Independent Director" of the Company

The Company has received Resignation Letter from Mr. Premil Jatinkumar Shah (DIN: 07881941) from the Directorship of the Company. Pursuant to the provisions of Section 168 of the Companies Act, 2013, it is proposed to accept his resignation.

DRAFT RESOLUTION

"RESOLVED THAT the resignation of Mr. Premil Jatinkumar Shah (DIN: 07881941) from the Directorship of the Company be and is hereby accepted from the closure of working hours of 22nd June, 2021.

RESOLVED FURTHER THAT the Board places on record its feelings of appreciation for the valuable services render by his during his tenure of Directorship in the Company.

RESOLVED FURTHER THAT, Mr. Narayan Saboo, Director or Mr. Mohit Saboo, Director & CFO or Mr. Naresh Saboo, Director of the Company be and is hereby authorised, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form/s with the Registrar of Companies, Ahmedabad.

RESOLVED FURTHER THAT, Mr. Dhiren Dave, Practicing Company Secretary, be and is hereby authorize to certify the e-form, or to do such other acts deeds or things as may be required to be done in this regard."



ITEM NO. 6: To accept resignation of Mr. Gautam Sunil Maity (DIN: 08413453) from the post of Additional Director under the category of "Non-Executive - Non-Independent Director" of the Company.

The Company has received Resignation Letter from Mr. Gautam Sunil Maity (DIN: 08413453) from the Directorship of the Company. Pursuant to the provisions of Section 168 of the Companies Act, 2013, it is proposed to accept his resignation.

DRAFT RESOLUTION

"RESOLVED THAT the resignation of Mr. Gautam Sunil Maity (DIN: 08413453) from the Directorship of the Company be and is hereby accepted from the closure of working hours of 22nd June, 2021.

RESOLVED FURTHER THAT the Board places on record its feelings of appreciation for the valuable services render by his during his tenure of Directorship in the Company.

RESOLVED FURTHER THAT, Mr. Narayan Saboo, Director or Mr. Mohit Saboo, Director & CFO or Mr. Naresh Saboo, Director of the Company be and is hereby authorised, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form/s with the Registrar of Companies, Ahmedabad.

RESOLVED FURTHER THAT, Mr. Dhiren Dave, Practicing Company Secretary, be and is hereby authorize to certify the e-form, or to do such other acts deeds or things as may be required to be done in this regard."

ITEM NO. 7: To reconstitute audit committee pursuant to the provisions of companies act, 2013 & regulation 18 of the SEBI (LODR) regulations, 2015.

The Chairman informed that due to the resignation of Mr. Premil Jatinkumar Shah (DIN: 07881941) from the Post of Director of the Company & Audit Committee Membership, the Company has proposed to appoint Mr. Sachit Jayesh Gandhi as a new Member of the Audit Committee. The Board after due deliberation passed the following resolution;

"RESOLVED THAT pursuant to the provisions of Companies Act, 2013 read with Rules enacted thereunder and Regulation 18 of the SEBI (LODR) Regulations, 2015, consent of the Board be and is hereby accorded to re-constitute a Committee, named as 'Audit Committee' consisting of the following members of the Board:

Sr. No.	Name of Directors	Designation	Position in Committee
1	Mr. Dishant Kaushikbhai Jariwala	Non-Executive Independent Director	Chairman & Member
2	Mr. Sachit Jayesh Gandhi	Non-Executive Independent Director	Member
3	Mr. Naresh Sitaram Saboo	Executive Director	Member

RESOLVED FURTHER THAT the Audit Committee shall act in accordance with the provisions of Section 177 of the Companies Act, 2013 and rules enacted thereunder."

ITEM NO. 8: To reconstitute nomination & remuneration committee pursuant to the provisions of companies act, 2013 & regulation 19 of the SEBI (LODR) regulations, 2015.



The Chairman informed that due to the resignation of Mr. Premil Jatinkumar Shah (DIN: 07881941) from the Post of Director of the Company & Nomination and Remuneration Committee Chairmanship and Membership, the Company has proposed to appoint Mr. Sachit Jayesh Gandhi as a new Chairman and Member of the Nomination and Remuneration Committee. The Board after due deliberation passed the following resolution;

"RESOLVED THAT pursuant to the provisions of Companies Act, 2013 read with Rules enacted thereunder and Regulation 19 of the SEBI (LODR) Regulations, 2015, consent of the Board be and is hereby accorded to re-constitute a Committee, named as 'Nomination and Remuneration Committee' consisting of the following members of the Board:

Sr. No.	Name of Directors	Designation	Position in Committee
1	Mr. Sachit Jayesh Gandhi	Non-Executive Independent Director	Chairman & Member
2	Mr. Dishant Kaushikbhai Jariwala	Non-Executive Independent Director	Member
3	Ms. Samiksha Rajesh Nandwani	Non-Executive Independent Director	Member

RESOLVED FURTHER THAT the Nomination and Remuneration Committee shall act in accordance with the provisions of Section 178 of the Companies Act, 2013 and rules enacted thereunder."

ITEM NO. 9: To reconstitute stakeholders' relationship committee pursuant to the provisions of companies act, 2013 & regulation 20 of the SEBI (LODR) regulations, 2015.

The Chairman informed that due to the resignation of Mr. Premil Jatinkumar Shah (DIN: 07881941) from the Post of Director of the Company & Stakeholders' Relationship Committee Membership, the Company has proposed to appoint Mr. Sachit Jayesh Gandhi as a new Member of the Stakeholders' Relationship Committee. The Board after due deliberation passed the following resolution;

"RESOLVED THAT pursuant to the provisions of Companies Act, 2013 read with Rules enacted thereunder and Regulation 20 of the SEBI (LODR) Regulations, 2015, consent of the Board be and is hereby accorded to re-constitute a Committee, named as 'Stakeholders' Relationship Committee' consisting of the following members of the Board:

Sr. No.	Name of Directors	Designation	Position in Committee
1	Mr. Dishant Kaushikbhai Jariwala	Non-Executive Independent Director	Chairman & Member
2	Mr. Sachit Jayesh Gandhi	Non-Executive Independent Director	Member
3	Mr. Naresh Sitaram Saboo	Executive Director	Member

RESOLVED FURTHER THAT the Stakeholder Relationship Committee shall act in accordance with the provisions of Section 178 of the Companies Act, 2013 and rules enacted thereunder."

ITEM NO. 10: To review the business operations carried out during the period:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 11: Any other business with the permission of the chair/ Board

It is proposed to discuss any other business with the permission of the Chairman.

