

Date: 12/01/2021

To,  
Dear All Directors,  
Bigbloc Construction Limited  
Surat.

**Sub: NOTICE FOR 07/2020-21 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON 19/01/2021.**

Notice is hereby given that 07/2020-21 Meeting of the Board of Directors of the Company will be held on the Tuesday, 19/01/2021 at 11.30 A.M. at the Registered Office of the Company situated at 6<sup>th</sup> Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF  
BIGBLOC CONSTRUCTION LIMITED**

*S. B. Kapadia.*

**Shyam Kapadia**  
Company Secretary & Compliance Officer  
ACS No. - 55158



To,  
All Directors,  
Bigbloc Construction Limited

**Sub: NOTICE OF BOARD MEETING ON 19/01/2021**

**NOTICE** is hereby given that 07/2020-21 meeting of the Board of Directors of the Company will be held on Tuesday, 19/01/2021 at 11.30 A.M. at the Registered Office of the Company situated at 6<sup>th</sup> Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat to transact the following business:

**AGENDA:**

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To take note of the Minutes of the previous Committee Meetings;
5. To Review the Business Operations Carried Out during the Period;
6. To consider and approve the Unaudited Standalone and Consolidated Financial Results with the Limited Review Report of the Company for the third quarter ended 31<sup>st</sup> December, 2020 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015;
7. To place before the Board Quarterly Statement of Grievances Redressal Mechanism and Corporate Governance Report for the Quarter ended on 31<sup>st</sup> December, 2020 in Compliance of SEBI (LODR) Regulation, 2015;
8. To take on record the Shareholding Pattern for the Quarter ended 31<sup>st</sup> December, 2020;
9. To take on record Certificate in the matter of Regulation 74(5) of Securities and Exchange Board of India (Depositories and participants) Regulations, 2018 for the Quarter ended 31<sup>st</sup> December, 2020;
10. To authorize any Director or KMP to file various e-forms with ROC;
11. To Consider and Review the Compliance Report Pertaining to Various Applicable Laws;
12. Any other Business with the permission of the Chair/ Board;
13. Vote of thanks by Chairman.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance. Notes of agenda for the meeting are enclosed.

**FOR AND ON BEHALF OF  
BIGBLOC CONSTRUCTION LIMITED**

*S. B. Kapadia,*

**Shyam Kapadia**  
**Company Secretary & Compliance Officer**  
**ACS No. - 55158**





**AGENDA NOTES FOR THE BOARD MEETING NO. 07/2020-21 TO BE HELD ON TUESDAY, 19/01/2021 AT 11.30 A.M.**

**ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:**

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

**ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:**

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

**ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:**

The minutes of the last board meeting placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

**ITEM NO. 4: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETINGS:**

The minutes of the last committee meeting placed before the committee at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

**ITEM NO. 5: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:**

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

**ITEM NO. 6: TO CONSIDER AND APPROVE THE UNAUDITED STANDALONE AND CONSOLIDATED FINANCIAL RESULTS WITH THE LIMITED REVIEW REPORT OF THE COMPANY FOR THE THIRD QUARTER ENDED 31ST DECEMBER, 2020 AS PER REGULATION 33 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATION, 2015:**

The Chairman is requested to place before the Board Un-audited Financial Results for the third quarter ended on 31<sup>st</sup> December, 2020 to be submitted to the Stock Exchanges and to be published in the newspapers and the said results is reviewed by the members of the Audit Committee in detail and have recommended the same to the directors for their approval. The Auditors of the Company have carried out a Limited Review of the said results. The Board is requested to discuss on the same and to pass the following resolutions with or without modifications:

**DRAFT RESOLUTION**

**"RESOLVED THAT** pursuant to the Regulation 33 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 issued by SEBI, Financial results along with the limited review report for the third Quarter ended on 31<sup>st</sup> December, 2020 placed on the table, for the purpose of identification initialed by the Chairman, be and is hereby approved and the same be released as per requirement of the listing Agreement under signature of Director of the Company.

**RESOLVED FURTHER THAT** Mr. Naresh Saboo, Managing Director of the Company be and is hereby authorized to sign the same and furnish the same to the Stock Exchanges where the shares of the Company are listed."





**ITEM NO. 7: TO PLACE BEFORE THE BOARD QUARTERLY STATEMENT OF GRIEVANCES REDRESSAL MECHANISM AND CORPORATE GOVERNANCE REPORT FOR THE QUARTER ENDED ON 31ST DECEMBER, 2020 IN COMPLIANCE OF SEBI (LODR) REGULATION, 2015.**

**DRAFT RESOLUTION**

"**RESOLVED THAT** the Quarterly statement of grievances redressal mechanism and the corporate governance report for the quarter ended on 31<sup>st</sup> December, 2020 submitted with stock exchanges in compliance of SEBI (LODR) regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board."

**ITEM NO. 8: TO TAKE ON RECORD THE SHAREHOLDING PATTERN FOR THE QUARTER ENDED 31ST DECEMBER, 2020.**

It is proposed to take on record the Shareholding pattern as per Regulation 31(1)(b) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015. The Shareholding pattern is enclosed herewith for your kind consideration. The Directors are requested to take note of the same.

**ITEM NO. 9: TO TAKE ON RECORD CERTIFICATE IN THE MATTER OF REGULATION 74(5) OF SECURITIES AND EXCHANGE BOARD OF INDIA (DEPOSITORIES AND PARTICIPANTS) REGULATIONS, 2018 FOR THE QUARTER ENDED 31ST DECEMBER, 2020:**

Pursuant to Regulation 74(5) of SEBI (Depositories and Participants) Regulations, 2018, it is proposed to take on record the certificate received from Adroit Corporate Services Private Limited, Registrar and Share Transfer Agent of the Company for the Quarter ended 31<sup>st</sup> December, 2020.

**ITEM NO. 10: TO AUTHORIZE ANY DIRECTOR OR KMP TO FILE VARIOUS E-FORMS WITH ROC**

It is proposed to authorize any Director or KMP of the Company having Digital Signature to file various e-forms with the Registrar of Companies, Gujarat for the Financial Year 2020-21.

**ITEM NO. 11: TO CONSIDER AND REVIEW THE COMPLIANCE REPORT PERTAINING TO VARIOUS APPLICABLE LAWS.**

It is proposed to consider and review the compliance of various applicable laws by the Board of Directors of the Company. The Status of compliance of various applicable laws is enclosed herewith for your kind consideration.

Directors are requested to review, consider and take on record the Status of compliance of various applicable laws for the quarter ended 31/12/2020 submitted to Stock Exchanges.

**ITEM NO. 12: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/BOARD.**

It is proposed to discuss any other business with the permission of the Chairman.

**ITEM NO. 13: VOTE OF THANKS BY CHAIRMAN**

Meeting will concluded with the Vote of thanks by Chairman.

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