

BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

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Date: 17/02/2021

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: NOTICE FOR 08/2020-21 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON 24/02/2021.

Notice is hereby given that 08/2020-21 Meeting of the Board of Directors of the Company will be held on the Wednesday, 24/02/2021 at 02:00 P.M. at the Registered office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

S. B. Kapadia

**Shyam Kapadia
Company Secretary & Compliance Officer
ACS No. - 55158**



To,
All Directors,
Bigbloc Construction Limited

Sub: NOTICE OF BOARD MEETING ON 24/02/2021

NOTICE is hereby given that 08/2020-21 meeting of the Board of Directors of the Company will be held on Wednesday, 24/02/2021 at 02:00 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To take note of the Minutes of the previous Committee Meetings;
5. To Review the Business Operations Carried Out during the Period;
6. To discuss and approve Business Expansion Proposal of the Company;
7. Any other Business with the permission of the Chair/ Board;
8. Vote of thanks by Chairman.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance. Notes of agenda for the meeting are enclosed.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

S. B. Kapadia

**Shyam Kapadia
Company Secretary & Compliance Officer
ACS No. - 55158**



AGENDA NOTES FOR THE BOARD MEETING NO. 08/2020-21 TO BE HELD ON WEDNESDAY, 24/02/2021 AT 02:00 P.M.

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the last board meeting placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETINGS:

The minutes of the last committee meeting placed before the committee at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 5: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 6: TO DISCUSS AND APPROVE BUSINESS EXPANSION PROPOSAL OF THE COMPANY:

The Company wishes to expand its business. A detailed business proposal for expansion is placed before the Board for its consideration and approval. The Board members may discuss and approve.

ITEM NO. 7: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/BOARD.

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 8: VOTE OF THANKS BY CHAIRMAN

Meeting will concluded with the Vote of thanks by Chairman.

