



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263, 3234330 (F) : +91-261-2463264

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Date: 17/09/2021

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: SHORTER NOTICE FOR 07/2021-22 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON MONDAY, 20/09/2021

Shorter Notice is hereby given that 07/2021-22 Meeting of the Board of Directors of the Company will be held on the Monday, 20/09/2021 at 10:00 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

S. B. Kapadia

**Shyam Kapadia
Company Secretary & Compliance Officer
ACS No. – 55158**



Note:

In case of Absence of any of Independent Director from Board Meeting on 20/09/2021, decisions taken at such a meeting shall be circulated to all the directors and shall be final only on ratification thereof by at least one independent director.



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SHORTER NOTICE is hereby given that 07/2021-22 meeting of the Board of Directors of the Company will be held on Monday, 20/09/2021 at 10:00 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat - 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To take note of the Minutes of the previous Committee Meetings;
5. To Review the Business Operations Carried Out during the Period;
6. To discuss on Joint Collaboration in Marketing and Distribution of ALC Panels & other building materials in India;
7. To discuss on future business strategies and combinations through various means;
8. To authorize any Director or KMP to file various e-forms with ROC;
9. Any other Business with the permission of the Chair/ Board;
10. Vote of thanks by Chairman.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

S. B. Kapadia

**Shyam Kapadia
Company Secretary & Compliance Officer
ACS No. - 55158**



AGENDA NOTES FOR THE BOARD MEETING NO. 07/2021-22 TO BE HELD ON MONDAY, 20/09/2021

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETINGS:

The minutes of the committee meeting placed before the committee at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 5: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 6: TO DISCUSS ON JOINT COLLABORATION IN MARKETING AND DISTRIBUTION OF ALC PANELS & OTHER BUILDING MATERIALS IN INDIA:

Bigbloc Construction Limited is in the process of joint collaboration in marketing and distribution of ALC panels & other building materials business in India and exploring for a potential partner both domestic and international.

ITEM NO. 7: TO DISCUSS ON FUTURE BUSINESS STRATEGIES AND COMBINATIONS THROUGH VARIOUS MEANS:

The detail report on strategising future business direction of the Company will be presented by the Chairman at the venue of the meeting.

ITEM NO. 8: TO AUTHORIZE ANY DIRECTOR OR KMP TO FILE VARIOUS E-FORMS WITH ROC

The Board is requested to authorize directors or any other authorized person to obtain the necessary digital signature and sign/e-file all the necessary annual e-forms, returns and documents under the Companies Act, 2013 with Ministry of Corporate Affairs or any other prescribed authority.

ITEM NO. 9: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 10: VOTE OF THANKS BY CHAIRMAN

Meeting will concluded with the Vote of thanks by Chairman.

