



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263, 3234330 (F) : +91-261-2463264

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Date: 03/03/2021

To,
All Directors,
BIGBLOC CONSTRUCTION LIMITED
Surat.

SUB: SHORTER NOTICE FOR 09/2020-21 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON 5th MARCH, 2021

Shorter Notice is hereby given that 09/2020-21 Meeting of the Board of Directors of the Company will be held on the Friday, 5th March, 2021 at 11:00 A.M. at the Registered office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat - 395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from the meeting at least 24 hours in advance.

Note:

Due to some urgent Business, Board meeting is going to be held by Shorter Notice Subject to the presence of at least one Independent Director.

In Case of Absence of any Independent Director from the Board Meeting on 5th March, 2021, decisions taken at such a meeting shall be circulated to all the directors and shall be final only on ratification thereof by at least one independent director.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

S. B. Kapadia

**Shyam Kapadia
Company Secretary and Compliance Officer
ACS - 55158**





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To,
All Directors,
Bigbloc Construction Limited

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AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To review the business operation since last board meeting;
5. To avail Fresh term loan under SVC Assist term loan scheme;
6. To authorize any Director or KMP to file various e-forms with ROC;
7. Any other Business with the permission of the Chair/ Board ;
8. Vote of thanks by Chairman.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

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AGENDA NOTES FOR THE BOARD MEETING NO. 09/2020-21 TO BE HELD ON 5TH MARCH, 2021

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 5: TO AVAIL FRESH TERM LOAN UNDER SVC ASSIST TERM LOAN SCHEME:

DRAFT RESOLUTION:

In order to meet financial needs of the business, the Company had made an application to "SVC Co-Op. Bank Ltd.", Surat branch for fresh term loan and the same been accepted vide sanction letter no: SVC/RO/GUJ/118/2020-21 dated 26th February, 2021.

"RESOLVED THAT the Company do hereby convey its acceptance to avail fresh term loan of Rs. 2.15 Crore under SVC Assist term loan scheme for meeting the financial needs of the business of the Company from SVC Co-Op. Bank Ltd., Surat branch on such terms and conditions as may be stipulated from time to time;





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RESOLVED FURTHER THAT Mr. Narayan Saboo or Mr. Naresh Saboo, or Mr. Mohit Saboo, Directors of the Company be and are hereby individually authorized to approach the above said Bank, submit application, letters, agreements and documents and to represent, negotiate and finalize the terms and conditions of the said credit facility on behalf of the Company and also authorized to sign all documents related to said credit facilities.

RESOLVED FURTHER THAT Mr. Narayan Saboo, Director of the Company be and hereby authorized to execute the necessary documents required by the Bank in this connection and that the common seal of the Company be affixed wherever necessary in the presence of Mr. Naresh Saboo Director of the Company in terms of Articles of Association of the Company.

RESOLVED FURTHER THAT Mr. Naresh Saboo, Managing Director or Mr. Mohit Saboo, Director of the Company be and is hereby authorized to file the requisite e-forms for creation or modification of charge with the Registrar of Companies.

RESOLVED FURTHER THAT copies of the said resolutions certified to be true by Mr. Narayan Saboo, Director of the Company be furnisher to SVC Bank and they be requested to act thereon."

ITEM NO. 6: TO AUTHORIZE ANY DIRECTOR OR KMP TO FILE VARIOUS E-FORMS WITH ROC:

It is proposed to authorize any Director or KMP of the Company having Digital Signature to file various e-forms with the Registrar of Companies, Gujarat for the Financial Year 2020-21.

ITEM NO.7: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD:

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 8: VOTE OF THANKS BY CHAIRMAN:

Meeting will concluded with the Vote of thanks by Chairman.

