



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263 (F) : +91-261-2463264

(E) : bigblockconstructionltd@gmail.com Visit us : www.nxtbloc.in



NXTBLOC
Autoclaved Aerated Concrete Blocks

Date: 17/02/2022

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

**Sub: SHORTER NOTICE FOR 12/2021-22 MEETING OF BOARD OF DIRECTORS OF
BIGBLOC CONSTRUCTION LIMITED ON 21st FEBRUARY, 2022**

Shorter Notice is hereby given that 12/2021-22 Meeting of the Board of Directors of the Company will be held on the Monday, 21st February, 2022 at 11.00 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat-395002, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
ACS-58276





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To,
All Directors,
Bigbloc Construction Limited

Sub: SHORTER NOTICE OF BOARD MEETING ON 21/02/2022

Shorter Notice is hereby given that 12/2021-22 Meeting of the Board of Directors of the Company will be held on the Monday, 21st February, 2022 at 11.00 A.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat-395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To take note of the Minutes of the previous Committee Meetings;
5. To Review the Business Operations Carried Out during the Period;
6. To discuss on further expansion of business;
7. To discuss on future business strategies and combinations through various means;
8. Any other Business with the permission of the Chair/ Board;
9. Vote of thanks by Chairman.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

N. Pamnani

NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
ACS-58276



AGENDA NOTES FOR THE BOARD MEETING NO. 10/2021-22 TO BE HELD ON 14TH DECEMBER, 2021

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting held on 25TH October, 2021 as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETINGS:

The minutes of the committee meeting placed before the committee at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 5: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 6: TO MAKE DISCUSSION OF FURTHER EXPANSION OF BUSINESS:

The Chairman of the Company is requested to place before the Board the motion of discussion of expansion plans. Board has come up with few plans and strategies to discuss in detail and finalize the next course of action.

ITEM NO. 7: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 8 : VOTE OF THANKS BY CHAIRMAN.

Meeting will concluded with the Vote of thanks by Chairman.

